

SAN FRANCISCO BAY CONSERVATION AND DEVELOPMENT COMMISSION

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September 26, 2014

TO: Commissioners and Alternates

FROM: Lawrence J. Goldzband, Executive Director (415/352-3653; lgoldzband@bcdc.ca.gov)

SUBJECT: Recommendation to Enter into Contract with the Metropolitan Transportation Commission

(For Commission consideration on October 2, 2014)

Recommendation

Staff recommends that the Commission authorize the Executive Director to enter into a contract with the Metropolitan Transportation Commission (MTC) through which BCDC would provide \$10,000 to MTC in support of the Joint Policy Committee's (JPC) Organizational Strategy Development project.

Staff Report

At its May 2014 meeting, the JPC approved hiring a consultant to assist the JPC and its member agencies reach shared understandings and agreements on the following tasks:

1. To clarify roles, responsibilities, and functions (including JPC areas of focus, roles of staff, member agencies, and the Board, and developing better communication and decision making systems);
2. To organize policies and Bylaws (including creating a working Mission Statement, reviewing the JPC structure, and developing options for changing that structure, if desired); and,
3. To develop and emulate best practices to manage the JPC's complex interagency efforts.

In September 2014, following the publication of a Request for Proposals, MTC entered into a contract with the Consensus Building Institute (CBI), a nonprofit organization based in Cambridge, Massachusetts that provides strategic and organizational development services for public sector organizations and others. CBI assigned Gina Bartlett to manage its proposal and contract. Ms. Bartlett is formerly associated with the Center for Collaborative Policy of the California State University system. Ms. Bartlett led the development of BCDC's current Strategic Plan in 2013.

Each of the four JPC agencies' Executive Directors agreed prior to the JPC's May meeting that their agencies would provide funding for this effort. MTC is authorized to expend up to \$45,000 in its contract with CBI. JPC is requiring that the entire organizational development process be completed within six months.



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